Digital records provision for the City of Stockholm

Stockholm City Archives and the open data strategy
Trust – iTrust- Reliability

... issues concerning digital records and data entrusted to the Internet...

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Vocabulary

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Information analysis

- Information: Anything that in some way is communicated, perceived or understood
- Business information: Belongs to or is of importance to the organisation
- Record: Recorded Information of importance that may have future use or may be necessary to account for
- Data: Documented event
- Metadata: Documentation about an event
- Business record
- Public record
- Record
- Records information
- Document
- Archival record
- Archival information
The Vision

Common access to and use of digital records

- the e-archive as a one point of access to records

- **Common city** standards for workprocesses and records management integrated in these processes

- Records quality assurance
A three step strategy...

- e-archive Stockholm 2010 – Common and easy access to digital records
- eDOK – a common city process for digital case and records administration with system support 2016
- dGIF – Common city management principles and standards for information, records and archives
The Mission

"To develop democracy through transparency and open data"
...resulting in a direction for records provision

Main issues:

• Open data as a way of strengthening the democratic process and the economy of the region
• Records usability for use and reuse
• Roles and responsibilities for digital records
• Governance and management of records
The project – dGIF “digital common provision of records”

• Records and Archives direction
• PSI-lab as a part of Open Stockholm Award
• Establish the administration of
  – Stockholm standards for processes, metadata structure and formulas of notice for the common case register
  – open data
• Information dissemination about the project and its results
Overall goals ...

- City’s digital records and archives are used and accessible for reuse, in different formats and distributaries for multiple purposes.
- Appraisal is an integrated process supported by business or records systems.
- Appraisal includes dissemination through digital channels accepted by the city.
- Processes are in place for governance and control of records quality and accessibility now and over time in multiple levels.
- The memory of the city is secured at the source and maintained over time.
Targets

- Consensus on concepts, roles and responsibilities for digital records
- Appraisal method support
- Support for records quality control
- City standards for classification, information structure, metadata and common concepts
- Records management is integrated in the overall management system of the city
What is this all about?

Reliability

Trust

Digital communication!
Timeline

- 2007: City council decision on vision Common digital information provision
- 2008: e-archive project starts
- 2010: Implementation of e-archive Stockholm
- 2013: eDok project starts
- 2016: Initiation dGIF
- 2018: Implementation of eDok
- 2018: Implementation of dGIF
- 2018: Review of dGIF
Thank you!

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